TO: OTECH Compounding Customers  
FROM: Jack O’Donnell, President and CEO  
RE: Supply for Essential Industries in the Fight Against COVID-19  
DATE: March 19, 2020

OTECH Corporation is making a commitment to our customers that manufacture product for essential industries in the battle against the COVID-19 virus, along with our customer’s current needs.

If you are making product for the industries noted below and need to know that you can count on continuity of supply, we want you to know that we have commitments from our supply chain that they will prioritize delivery of the raw materials we use to make your compounds for these applications.

In addition, if you alert us to your needs for volume and delivery requirements, we will give first priority in manufacturing to those compounds supporting the industries essential to the effort to stop the virus.

- Medical devices and components for medical applications  
- Personal Protective Equipment (PPE) and safety devices  
- Critical food service applications

If you are experiencing any interruption in raw material supply for these products and they are not something that you currently source from OTECH, we will also provide resources to shorten the time for meeting compliance requirements on those compounds. We have capacity available to support added volume at our facilities.

OTECH is operating at full strength in our manufacturing facilities and we are following CDC guidelines to keep our employees, and yours, safe. We want to do our part to help with the efforts to stop the virus as well as meeting all the needs of our customers for compound.

Please reach out to me at 773.255.8563 if you have any questions or if you have other ideas how OTECH can help. Please stay safe and healthy and thank you as always for your business.

Jack O’Donnell  
President & CEO